

**DENNY LODGE PARISH COUNCIL**

Minutes of the Parish Council meeting held on Monday 13<sup>th</sup> May 2019 at 7.00 pm in Beaulieu Abbey Church Hall.

**Present:**

Cllr P Roberts - Chairman

Cllr J Horton

Cllr J Green

Cllr V Batty

Cllr R Grover

Cllr E Elcoate

Cllr K Dovey

In attendance –Mrs D Drodge, Parish Clerk.

**1.0. Confirmation of new Councillors' and completion of members interest forms.**

**Resolved:** Members interest forms completed and signed by all Councillors, excepted and signed by the clerk who will pass them on to Matt Wisdom of NFDC.

**2.0. Delivery of Councillors' Acceptance of office forms.**

**Resolved:** Councillors' Acceptance forms signed and received.

**3.0. Election of Chairman.**

**Resolved:** Cllr Roberts was unanimously elected as Chairman, proposed by Cllr Batty and seconded by Cllr Horton.

**4.0. Signature of Chairman's Declaration and Acceptance of office.**

Cllr Roberts, as elected Chairman, signed the declaration.

**5.0 Election of Vice Chairman.**

**Resolved:** Cllr Horton was unanimously elected as Vice Chairman.

**6.0. To accept apologies for absence.**

Cllr Mans.

**7.0. Declaration of interest in items on the agenda.**

None.

**8.0. To confirm minutes of the meeting held on 4<sup>th</sup> March 2019.**

The minutes were agreed by Council and duly signed by the Chairman as a true record of the meeting.

**9.0. To agree all Council Policies.**

**Resolved:** All Council policies have been updated, checked by Councillors and agreed. They will now be published on the website.

Chairman's signature:

Date: 01/07/2019

**10.0. Election of representatives on outside bodies.**

**Resolved:** Representatives elected as follows.

**10.1.** New Forest Association of Local Councils - Cllr Elcoate.

**10.2.** New forest Consultative Panel - Cllr Batty and Cllr Horton to support.

**10.3.** NFNPA South East Quadrant - Cllr Horton and Cllr Dovey.

**10.4.** Verderers' Meeting - Cllr Horton.

**10.5.** Arson Forum Meeting - Clerk to confirm if meetings are still taking place. Table at the next meeting.

**11.0. Confirm membership of HALC and SLCC.**

**Resolved:** Membership of both bodies confirmed.

**12.0. To agree meeting dates for 2019/20.**

**Resolved:** The following meeting dates confirmed as the first Monday of each second month with exception when falling on a Bank Holiday.

Monday 1<sup>st</sup> July 2019

Monday 2<sup>nd</sup> September 2019

Monday 4<sup>th</sup> November 2019

Monday 6<sup>th</sup> January 2020

Monday 2<sup>nd</sup> March 2020

Monday 11<sup>th</sup> May 2020 (AGM followed by Annual Parish Meeting).

**13.0. Public session.**

No public participation.

**14.0. To receive a report from the County Councillor for Denny Lodge.**

County Councillor not present.

**15.0. To receive a report from the District Councillor for Denny Lodge.**

District Councillor not present.

**16.0. To receive Clerk report.**

The clerk reported the over grown vegetation and the broken sign on the bridge of Beaulieu Road station on 07/03/19. The clerk will report again and check on the status of the repair. An email was sent to Long Down Dairy Farm enquiring what measures were in place to discourage parking along the verge, a response email was received and sent out to Cllr's. VAT has been claimed back and a full payment of £157.38 has been credited to the Denny Lodge Bank account.

The clerk will be on annual leave from 24<sup>th</sup> May 2019 to 31<sup>st</sup> May 2019 inclusive.

**17.0. Finance.**

**17.1. To agree payments in accordance with the budget and to note bank reconciliation.**

**Resolved:** Payments agreed as shown on table below.

<i>Payee</i>	<i>Cheque Number</i>	<i>Item</i>	<i>Payment</i>
<b><u>Payments date 13/5/2019</u></b>			
HALC	534	Affiliation Fee	£195.00
Beaulieu Abbey Church PCC	535	Hall Hire	£240.00
D Drodge	536	Salary	£474.24
D Drodge	537	expenses	£76.56
M Gaylard	538	Training	£119.00
<b>Total to pay</b>			<b>£1,104.80</b>
<b><u>Receipts as at 13/5/2019</u></b>			
None		<i>Detail</i>	<i>Amount</i>
<b>Bank reconciliation</b>			
<b>Balance as at date 13/5/2019</b>			£4,603.88
<b>Net bank balance as at date</b>			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances			£4,603.88
Add receipts			£0.00
Less payments			£0.00
Less uncleared cheques			£0.00
<b>Total</b>			<b>£4,603.88</b>

**17.2. To approve annual accounts.**

**Resolved:** Annual accounts approved and signed by the Chairman.

**17.3. To approve placement of council insurance.**

**Resolved:** The council approved the insurance placement with Inspire for one year at the cost of £344.74.

**17.4. To approve additional support for the clerk.**

**Resolved:** The council agreed the additional support for the clerk with M Gaylard up to the cost of £110.

**18.0. To discuss annual appraisal for the clerk and to consider an annual salary increase.**

**Resolved:** Th Chairman will carry out an appraisal with the clerk at a convenient time for both and will consider an annual salary increase at he next meeting.

**19.0. To discuss highway of Deerleap towards Longdown Activity Farm.**

**Resolved:** The clerk will email NFDC in regards to what help if any they can provide.

Chairman's signature:

Date: 01/07/2019

**13.0. Items for inclusion on the next agenda.**

To discuss Barrier at Denny Lodge and Ashurst Dragons Teeth/ monitoring.

To receive broadband update.

To discuss flooding on Hanger corner.

To receive cycling route in New Forest/ Denny wood update.

To receive Arson Forum update.

To receive insurance update.

**14.0. To confirm that the next meeting of Denny Lodge Parish Council.**

**Confirmed as Monday 1<sup>st</sup> July at 7.00pm in Beaulieu Abbey Church Hall.**

Meeting closed at 8.40pm