

DENNY LODGE PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Monday 16th May 2016 at 7.00 pm in Beaulieu Abbey Church Hall.

Present:

Cllr P Roberts - Chairman
Cllr A Tilbury - Vice Chairman

Cllr J Horton
Cllr J Green
Cllr R Gover
Cllr V Batty
Cllr E Elcoate

In attendance – Mrs Maureen Dawkins, Outgoing Parish Clerk; Mrs K Penna, Incoming Parish Clerk; Mr George Bisson and Mrs Bisson.

1.0. Election of Chairman

Cllr Roberts as outgoing Chairman, invited applications for Chairman for the coming year.

Resolved: Cllr Roberts was unanimously elected as Chairman, proposed by Cllr Tilbury and seconded by Cllr Batty.

2.0. Signature of Chairman's Declaration and Acceptance of Office

Cllr Roberts, as elected Chairman, signed the declaration.

3.0. Election of Vice Chairman

Resolved: Cllr Tilbury was unanimously elected as Vice Chairman, proposed by Cllr Batty and seconded by Cllr Green.

4.0. Delivery of Councillors' Acceptance of Office forms.

Resolved: Councillor's Acceptance of Office forms received.

5.0. To accept apologies for absence

None.

6.0. Declaration of Interest in items on the agenda

None.

7.0. To confirm minutes of the meeting held on 7th March 2016

The minutes were agreed by Council, proposed by Cllr Batty, seconded by Cllr Elcoate and duly signed by the Chairman as a true record of the meeting.

8.0. Election of Working Parties/Representatives

Resolved: Representatives elected as follows.

8.1. Finance & General Purposes (to include staffing and general administration) – Cllr Roberts and Cllr Tilbury, proposed by Cllr Gover and seconded by Cllr Elcoate.

8.2. Planning – Cllr Gover and Cllr Green, proposed by Cllr Roberts and seconded by Cllr Tilbury.

Chairman's signature:

Date

9.0. To confirm review of Standing Orders, Financial Regulations, Risk Management, Asset register and Member's Interests

Resolved: Standing Orders reviewed March 2016; Financial Regulations reviewed and agreed 10/05/16; Risk Management reviewed and agreed on 10/05/16; Asset register reviewed and agreed 10/05/16; Member's Interests forms reviewed by councillors and no changes.

10.0. Election of Representatives on outside bodies

Resolved: Representatives elected as follows.

10.1. New Forest Association of Local Councils – Cllr Tilbury and Cllr Elcoate.

10.2. New Forest Consultative Panel – Cllr Batty and Cllr Roberts.

10.3. New Forest National Park Association South East Quadrant – Cllr Tilbury and Cllr Elcoate.

10.4. Verderers' Meeting- Cllr Tilbury and Cllr Horton.

10.5. Arson Forum meeting - Cllr Tilbury.

Proposed by Cllr Roberts and seconded by Cllr Gover.

11.0. To confirm membership of HALC and SLCC

Resolved: Membership of both bodies confirmed and it was noted that SLCC membership cost will be reduced due to sharing with East Boldre Parish Council.

ACTION KP

12.0. To agree meeting dates for 2016/17

Resolved: The following dates confirmed as the first Monday of each second month. 16/05/16 Annual meeting & first of new council; 04/07/16; 05/09/16; 07/11/16; 09/01/17; 06/03/17.

13.0. To discuss recent Longdown Dairy Farm parking issues

It had been reported to the Council that during the previous half term holidays there had been issues with parking at Longdown Dairy Farm. A very long line of cars had parked along the road outside the farm causing passing vehicles problems when trying to pass. The situation was felt to present a safety risk as, at the time it was unsupervised and there were families coming out between parked cars. It was also considered to be a safety risk for passing vehicles as the width of the road was reduced to single file and passing the parked vehicles was very difficult. The incoming and outgoing clerk visited the farm to discuss the matter with the proprietor but at that point he was unfortunately busy. A representative of the farm who was directing traffic at that time explained that the situation was only temporary and due to flooding of the overflow car park. Contact details were left with the representative and he stated that the proprietor would be in touch to discuss the matter. The proprietor did get in touch with the clerk by email and echoed the reasons for the parking issues. He also had concerns and had been trying to resolve the problem. The proprietor was keen to discuss the matter further with the council and stated he would try and attend this parish council meeting, failing that they would send in a report on the matter. The proprietor was not present at the meeting and as of that afternoon the clerk had not received a report.

Resolved: The Clerk would contact the proprietor once more and the Chairman will visit the farm for further discussion.

ACTION PR/ KP

14.0. Public session

No public participation.

15.0. To receive a report by District Councillor for Denny Lodge

District Councillor not present.

16.0. Finance

16.1. To agree payments in accordance with the budget and to note bank reconciliation.

Resolved: Payments agreed as shown on table below, income and bank reconciliation noted; proposed by Cllr Batty and seconded by Cllr Roberts.

Payee	Cheque No	Item	Payment
Payments 16/05/16			
HALC	000447	NALC Levy	£17.00
HALC	000448	Affiliation fee	£146.00
Beaulieu Abbey Church PCC	000449	Hall hire	£150.00
TLC Online	000450	Website	£344.00
Mrs Maureen Dawkins	000451	Salary Apr/May	£458.64
Mrs Maureen Dawkins	000452	Expenses	£105.99
K Penna(Paid K Wright)	000453	Salary Apr/May	£469.50
K Penna(Paid K Wright)	100454	Expenses	£121.93
Total to pay			<u>£1813.06</u>
Receipts as at 13/05/16			
Source		Receipts Detail	Amount
NFDC		1 st Precept	£2,616.00
Total income			<u>£2,616.00</u>
Bank Reconciliation			
Balance as at 13/05/16			
Lloyds bank			£6106.01
Total			<u>£6,106.01</u>
Net bank balance as at 13/05/16			
The net balances reconcile to the cash book for the year 2016/17 to date, as follows			
Opening balances	3,490.01		
Add receipts	2,616.00		
Less payments	0.00		
Less unclear cheque	0.00		
Total			<u>£6,106.01</u>

16.2. To approve the annual accounts.

Resolved: Annual accounts prepared by outgoing clerk Maureen Dawkins were approved; proposed by Cllr Batty and seconded by Cllr Roberts.

16.3. To approve external audit return.

Resolved: The Chairman read out the figures of the external audit return prepared by outgoing clerk Maureen Dawkins. They were then approved and signed by Chairman; proposed by Cllr Tilbury and seconded by Cllr Batty.

ACTION KP

Chairman's signature:

Date

16.4. To approve placement of council insurance.

Council had received three insurance quotations from Came&Company LTD.

Resolved: After discussion on the details of the quotations, the council agreed to accept the 3 year agreement from Ecclesiastical with the yearly premium of £276.49 including tax.

16.5. To agree details of council computer.

It was outlined that the current Denny Lodge computer had originally been under the ownership of Denny Lodge and Exbury Parish Councils. When the outgoing clerk left the services of Exbury PC that council bequeathed her their share of the computer. The clerk currently has her personal files on the computer.

Resolved: It was agreed that the outgoing clerk, Mrs Maureen Dawkins would keep the computer in return for the sum of £50.00 which was estimated to be its current value with depreciation considered.

ACTION KP

16.6. To discuss financial arrangements between East Boldre and Denny Lodge Parish Councils.

Resolved: The arrangement was agreed and it was noted that it would be beneficial to both parish councils. The agreement is attached to the back of these minutes.

16.7. To consider a regular monthly charge for website services.

The website provider offers an updating service at the cost of £5 per month. Council were not sure of the details of this service.

Resolved: The clerk will enquire to what this charge covers whilst undertaking the website training and the item will be brought back to a future meeting.

ACTION KP

17.0. To consider a response to the Forest Design Plan Consultation.

Cllr Roberts, Cllr Tilbury, Cllr Elcoate and the incoming clerk had been on a short tour of some of the Denny Lodge Inclosures which had been organised by Harry Oram, a Councillor for Brockenhurst Parish Council. The tour highlighted the changes to the Forest if the projects outlined in the Inclosure consultation go ahead. The Chairman informed the meeting that the Verderers' Inclosures will be almost entirely clear felled to eradicate Conifers. Cllr Horton said this would without doubt cause drainage problems as there will be a lack of trees to absorb rainfall and this would almost certainly lead to issues of flooding. She also stated that the plan refers to 10, 20 and 200 years time, but she was very concerned about what happens between 20 and 200 years. Cllr Elcoate stated that clear felling would reduce the income of the Forestry Commission. Cllr Tilbury noted that an introduction of car park charges was likely. Cllr Roberts read out a document he had prepared on the item which is attached to the back of these minutes.

Resolved: The document Cllr Roberts had prepared would be amended to include the further points raised and this would be sent to the Forestry Commission and to surrounding parish councils.

ACTION KP

18.0. Items for inclusion on the next agenda.

Resolved: Agenda siting.

19.0. To confirm date of the next meeting of Denny Lodge Parish Council

Confirmed as Monday 4th July 2016 at 7.00 pm in Beaulieu Abbey Church Hall.

Cllr Paul Roberts gave his apologies for this meeting.

Meeting closed at 8.30pm.

Chairman's signature:

Date

Planning & Licence Applications Received for Denny Lodge

Tree Work applications – There have been no applications since the last meeting.

Planning applications –

16/00235 – Little Moonhills, Exbury road, Beaulieu. Hampshire. SO42 7YS.

Two Storey and single storey rear extensions. (Decided)

16/00241 - Little Moonhills, Exbury road, Beaulieu. Hampshire. SO42 7YS.

Outbuilding with first floor (demolition of existing building) (Decision being made by 16/05/16)

Licencing Officer – TEN6319/LICTE/16/02511 – PW

24/06/16 to 26/06/16 – The Royal Oak, Hill Top

Temporary Events Notice. Beer and Cider Festival – 150 Persons. 11.00am to Midnight.

Enforcement Control –

08/02/16 QU/16/0027

Colbury Farm , Pound Lane, Colbury Southampton SO40 7EJ

Unauthorised development of stables and hard standings.

28/04/16 QU/16/0094

Part Parcel O.S. 1990 Lyndhurst Road Beaulieu. SO42 7YP

Unauthorised development – Building Works pursuant to PP 09.94648

Date	From	E	T	P	Description	Action
07/03	FC	x			New Forest Inclosure Design Plan 2016	Forwarded to councillors
11/03	HALC	x			NALC Neighbourhood Planning Consultation	Available on request
11/03	FC	x			NF Inclosure Forest Design Plan 2016	Forwarded to councillors
29/03	NFDC	x			Information Bulletin	Available on request
04/04	Nigel Matthews	x			Links to Public Events and Safety Advisory Group	Available on request
05/04	HALC	x			Coastal Communities Forum	Available on request
08/04	HHFT	x			NHS Questionnaire	Available on request
13/04	FC	x			Forest Design Plan documents	Available on request
14/04	HCC	x			Small Grants Scheme	Available on request
15/04	Community First	x			Information Bulletin	Available on request
21/03	HCC	x			Access Team survey	Available on request
21/03	HALC	x			Planning changes	Forwarded to councillors
21/04	NFDC	x			New Forest Business Expo	Available on request
25/04	NPA	x			Neighbourhood Planning seminar	Available on request
25/04	Resident	x			Culverley Farm commoners holding 09/94648 – work has begun.	Available on request
05/05	NFALC	x			Neighbourhood Planning group	Available on request
10/05	NPA	x			Building Design Awards	Available on request

Chairman's signature:

Date

Financial arrangements between East Boldre Parish Council and Denny Lodge Parish Council 2016

Costs based on ; 13 hours per week East Boldre 6 hours per week Denny Lodge	East Boldre Parish Council	Denny Lodge Parish Council	In the event that the clerk gives up one or both councils;
Office Allowance	13/19ths (£22.22) (£22.25 on month 12)	6/19ths (£11.11) (£11.12 on month 12)	Councils will revert to their own arrangements.
Training Courses- with prior agreement of both councils	1/2	1/2	N//A
Travel to training - with prior agreement of both councils	1/2	1/2	N/A
Stationery costs- each council has its own printer.	Separate costs on basis of use	Separate costs on basis of use	N/A
Computer- East Boldre asset.		DL will pay £8 per month for the use of the EB computer. This accruing sum will then be used in future to replace the computer which will then become a joint asset.	Councils will discuss and agree a fair proportioning of the asset/finance.
All other office assets	Each council has its individual assets which are listed on the asset register.	Each council has its individual assets which are listed on the asset register.	N/A
Joint memberships e.g. SLCC will be split on a 13/19:6/19 basis with prior council agreement.	13/19	6/19	Councils will discuss and agree a fair proportioning of the membership remaining.

Chairman's signature:

Date

For the attention of Mr John Stride, Forest Commission

Email: john.stride@forestry.gsi.gov.uk

Dear Sir,

Re: New Forest Inclosures Forest Design Plan

Further to the presentation of the Inclosures Design Plan and detailed proposals given at the Balmer Lawn Hotel on 22nd March 2016, we would like to provide the comments of Denny Lodge Parish Council. The Parish covers a large proportion of the areas on the eastern side of the New Forest affected by the proposals, so we welcome the opportunity to provide the Council's feedback, which are summarised below.

- The Council considers that promotion of mixed broadleaf and conifer plantations would offer greater resilience to single species disease. Periodic thinning associated with on-going active forest operations would allow any affected species to be managed. The removal of conifers proposed for the majority of regions affected by the Design Plan would not allow this flexibility.
- Maintenance of a mixed broadleaf and conifer environment is understood to support a greater range of bird and other species, including those suited to conifer environments (such as Goldcrests and the recently discovered pine martens).
- Continuation of Forestry Commission (FC) managed mixed woodland would allow for:
 - Continuation of a sustainable, reliable income source for the FC for woodland management, reducing dependence on grants and subsidies, which not guaranteed and are at risk of being reduced or withdrawn. The consequent utilisation of woodland products to support the financial viability of management can thereby be made more sustainable in the longer term. (The income foreseen under the current proposal would cease in the longer term).
 - Continuation of local employment for the management of forestry operations, and associated local businesses.
 - Preservation and development of the FC's ability to manage the forest to support conservation work, whilst allowing economic benefit.
- With specific reference to the Verderer's Inclosures on the eastern side of the New Forest – including the Inclosures at Deerleap, Longdown, Ipley (already largely cleared), Marchwood and Dibden – it is the Council's view that these should be retained as mixed managed broadleaf and conifer woodlands for the following reasons:
 - Retention of wooded areas provides a buffer between the industrialised and more densely populated areas of Southampton, Totton and Waterside. This serves the purpose, for example, of reducing the noise and visual impact of these areas upon the tranquillity of the Forest. Retention of woodland in this area could also have a greater impact on the reduction of air pollution originating from these areas. (The concept of a buffer zone was one of the original concepts for the Inclosures on the eastern boarder of the Forest).
 - The Council's view is that a mixed broadleaf and conifer woodland, in conjunction with open heathland areas that currently exist (i.e. without further removal of woodlands to open heathland), will provide a better environment and amenity for visitor enjoyment than the open heathland areas proposed. The principle applied to the woodland areas at Hythe and Fawley should be extended to these areas.

Chairman's signature:

Date

- The high population areas in close proximity to the eastern fringes of the Forest place considerable environmental pressure on these Inclosures, which a mixed woodland environment is considered would be better able to absorb than open heathland. The relatively high number of visitors, accompanying canines, casual cyclists, etc., would disproportionately affect the ability of newly created open heathland in these areas to support the flora and fauna which it is intended to promote. In addition, the removal of woodland areas is likely to result in casual visitors continuing beyond the current Inclosure extents onto the wider open forest, placing these areas under greater stress.
- The Council is concerned that the clearance of any woodland (of any type) increases the risk of lowland area flooding risk. For example, the area around the Beaulieu River basin regularly floods (with impact on agricultural land in those areas), and the depletion of woodland may increase vulnerability of these areas further.
- The Council has noted that some recent clear-felling has left sizable stumps which should normally be cut nearer grade level.
- Conversion of wooded areas to heathland will expose further areas to open stock grazing, which places environmental pressure on the terrain concerned.

The Council trusts that these comments represent a constructive contribution to the consultation process regarding the Inclosure Design Plan. We would be pleased to elaborate on any point you may wish to discuss or clarify, and we look forward to receiving the Forestry Commission's feedback in due course.

Denny Lodge Parish Council.

Chairman's signature:

Date