

# Denny Lodge Parish Council

## Notice of Annual Meeting of the Parish Council

The next council meeting, which is the annual meeting, will be on Monday 16<sup>th</sup> May 2016 at **Beaulieu Abbey Church Hall** at 7.00 pm.

All members of the Council are hereby summoned to attend this meeting of Denny Lodge Parish Council to be held for the purpose of transacting the following business:-

### Public Participation

Members of the public and press are warmly invited to attend the meeting as observers and can speak once on any agenda item, during the public session. Speeches shall not exceed three minutes and the session shall not normally exceed 15 minutes.

### AGENDA

- 1.0. Election of Chairman.
- 2.0. Signature of Chairman's Declaration and Acceptance of Office.
- 3.0. Election of Vice Chairman.
- 4.0. Delivery of Councillors' Acceptance of Office forms.
- 5.0. To accept apologies for absence.
- 6.0. Declaration of Interest in items on the agenda.
- 7.0. To confirm minutes of the meeting held on 7<sup>th</sup> March 2016.
- 8.0. Election of Working Parties/Representatives.
  - 8.1. Finance & General Purposes (to include staffing and general administration).
  - 8.2. Planning.
- 9.0. To confirm review of Standing Orders, Financial Regulations, Risk Management, Asset register and Members' Interests.
- 10.0. Election of Representatives on outside bodies.
  - 10.1. New Forest Association of Local Councils.
  - 10.2. NF Consultative Panel.
  - 10.3. NFNPA South East Quadrant.
  - 10.4. Verderers' Meeting.
  - 10.5. Arson Forum Meeting.
- 11.0. To confirm membership of HALC and SLCC.
- 12.0. To agree meeting dates for 2016/17 (Circulated).
- 13.0. To discuss recent Longdown Dairy Farm parking issues.
- 14.0. Public session.
- 15.0. To receive a report by District Councillor for Denny Lodge. FOR INFORMATION ONLY
- 16.0. Finance.
  - 16.1 To agree payments in accordance with the budget and to note bank reconciliation. (Circulated)
  - 16.2. To approve the annual accounts. (Circulated)
  - 16.3. To approve external audit return. (Circulated)
  - 16.4. To approve placement of council insurance. (Circulated)
  - 16.5. To agree details of council computer.
  - 16.6. To agree financial arrangements between East Boldre PC and Denny Lodge PC.
  - 16.7. To consider a regular monthly charge for website services.
- 17.0. To consider a response to the Forest Design Plan Consultation.
- 18.0. Items for inclusion on the next agenda.
- 19.0. To confirm that the next meeting of Denny Lodge Parish Council will be held on Monday 4<sup>th</sup> July 2016 at 7.00 pm in Beaulieu Abbey Church Hall.

K Penna 10/5/16

Parish clerk to Denny Lodge

[www.dennylodgeparishcouncil.gov.uk](http://www.dennylodgeparishcouncil.gov.uk)

[dennylodgeparishcouncil@gmail.com](mailto:dennylodgeparishcouncil@gmail.com)

Telephone: 07503 887 015