

**DENNY LODGE PARISH COUNCIL**

Minutes of the Annual Parish Council meeting held on Monday 14<sup>th</sup> May 2018 at 7pm in Beaulieu Abbey Church Hall.

**Present:**

Cllr P Roberts - Chairman  
Cllr A Tilbury- Vice Chair

Cllr J Horton    Cllr R Gover  
Cllr J Green    Cllr E Elcoate  
Cllr V Batty

In attendance – New Forest District Councillor, Cllr M Harris; Two members of public; Mrs D Drodge, Parish Clerk;

**1.0. Election of Chairman**

*Cllr Roberts as outgoing Chairman, invited applications for Chairman for the coming year.*

***Resolved:*** *Cllr Roberts was unanimously elected as Chairman, proposed by Cllr Tilbury and seconded by Cllr Elcoate.*

**2.0. Signature of Chairman's Acceptance of office**

Cllr Roberts, as elected Chairman, signed the declaration.

**3.0. Election of Vice Chairman**

***Resolved:*** *Cllr Tilbury was unanimously elected as Vice Chairman, proposed by Cllr Horton and seconded by Cllr Green.*

**4.0. Delivery of Councillor's Acceptance of office forms**

***Resolved:*** *Councillor's Acceptance of office forms signed and received.*

**5.0. To accept apologies for absence**

Cllr Mans, Cllr Harris.

**6.0. Declaration of interests in items on the agenda**

*Cllr Horton declared an interest in item 20.0. on the agenda.*

**7.0. To confirm minutes of the meeting held on 5<sup>th</sup> March 2018**

The minutes were agreed by Council and duly signed by the chairman as a true record of the meeting.

**8.0. Election of working parties/representatives**

***Resolved:*** Representatives elected as follows.

**8.1.** Finance and General Purposes ( to include staffing and General administration).- Cllr Roberts and Cllr Tilbury.

**8.2.** Planning- Cllr Green and Cllr Grover (also reviewed by committee).

**9.0. To confirm Standing Orders, Financial Regulations, Risk Management, Asset Register and Members Interests**

Deferred to the next meeting. The previous Clerk to email over the documents to the new Clerk and Chairman. When received they will be distributed to all Cllr's prior to the next meeting.

**ACTION DD/PR**

Chairman's signature:

Date : 02/07/18

**10.0. Election of Representatives on outside bodies**

**Resolved:** Representatives elected as follows.

**10.1.** New Forest Association of local Councils- Cllr Elcoate.

**10.2.** New Forest consultative Panel- Cllr Batty.

**10.3.** NFNPA South East Quadrant- Cllr Tilbury and Cllr Elcoate.

**10.4.** Verderers' Meeting- Cllr Tilbury and Cllr Horton.

**10.5.** Arson forum Meeting- Cllr Tilbury.

**11.0. To confirm membership of HALC and SLCC**

**Resolved:** membership of both bodies confirmed.

**12.0. To confirm meeting dates for 2018/19**

**Resolved:** The following dates confirmed as the first Monday of each second month.

Monday 2<sup>nd</sup> July, Monday 3<sup>rd</sup> September, Monday 5<sup>th</sup> November, Monday 7<sup>th</sup> January.

**13.0. Public session**

No public participation.

**14.0. To receive a report by the County Councillor for Denny Lodge**

Report read by the Clerk.

This has been a difficult year financially for the County Council. However through very effective long-term planning and good use of capital we were able to confirm at our budget setting meeting in February that buses would not suffer further cuts and all Waste Recycling Centres would remain open. We were also able to announce extra funding for additional social workers to support needy families and introduce new high-tech methods of looking after the elderly.

Over the past year my devolved budget has been spent right across the Division. It includes improvements to village halls, children's' playgrounds, and new village signage. It has also been used to support our local Brilliance in Business Awards.

**15.0. To receive a report by the District Councillor for Denny Lodge**

The County Councillor apologised for his late arrival.

Cllr Harris informed the council that he is keen to improve broadband services across the whole of the New Forest. He requires feedback about the true picture of internet speeds across the forest to discover where poor service exists, he has also written to the chief executive of off com.

New Forest District Council and Hampshire County Council are offering help with preparing a community action plan which would offer residents local guidance in case of an emergency. The plan would cover the first 24hrs after an emergency. At present only Brockenhurst has an emergency plan in place. Cllr Harris informed the council Neil Jenkins is the emergency planning officer for Hampshire County Council and passed on contact details to the Clerk.

**16.0. Finance**

**16.1. To agree payments in accordance with the budget and note bank reconciliation**

Bank reconciliation needs to be generated and it was suggested the accounts do not get signed off; supporting information is needed before this can happen. The council agreed to re-visit finance at the next meeting.

Payments to the outgoing clerk will be subject to the contract and advise from HALC.

**ACTION DD/ PR**

**16.2. To approve the annual accounts.**

Chairman's signature:

Date : 02/07/18

Deferred to the next meeting.

**16.3. To approve the external audit return.**

Deferred to the next meeting.

**16.4. To confirm placement of council insurance.**

**Resolved:** The council confirmed the continuation of the 3 year policy with Came and Company and authorised the payment of the invoice of £300.

**16.5. To confirm ICO membership.**

**Resolved:** Membership of ICO was agreed.

**16.6. To confirm the Clerks annual pay.**

**Resolved:** Pay of SCP.17 pre agreed rate £237.12 pm, 6hrs a week was agreed in line with the clerks contract.

**17.0 Planning**

**17.1. To consider planning applications; 18/00242 New Farm.**

**Resolved:**

**Denny Lodge Parish Council planning application response**

<b>18/00242</b>	New Farm,New Farm Lane, Longdown, Marchwood SO40 4UH	Application for Certificate of Lawful Development	23 May 2018	<b>Comment 1</b> <b>The council felt that overall they supported the continuation of established use</b>
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**18.0. To discuss Grit Bins in the parish**

Cllr Harris will follow up whether there are still grit bins in the parish.

**ACTION MH**

**19.0. To discuss Broadband in the parish**

It was discussed that we need to find out what our options are in getting broadband right across the parish, and what success there would be if we join up with other parishes.

Individuals need to register an interest in getting broadband with Open Reach by going on their website. Our fellow residents need to be encouraged to go on to the Open Reach portal, the more that register the better.

**ACTION PR**

**20.0. To discuss parking at "The Drift Inn"**

There is a concern that the access to business and private property opposite The Drift Inn is at times not acceptable and poses a problem with emergency service access.

The parking facilities at The Drift Inn are inadequate for the services they offer.

The local keeper Patrick Cook visited the area of concern and stuck window stickers on some cars that blocked access highlighting the problem. Cllr Harris suggested Cllr Horton send an email to him and he would look into what he could do to help. Cllr Roberts suggested getting Gary North involved.

**ACTION DD/PR**

**21.0. Any other matters arising for inclusion on the next agenda**

**Resolved:**

Verge cutting, Pot holes in the Parish, Broadband in the parish, Parking at Long Down Activity Farm, Training for the Clerk, Purchase of a new Lap top, Removal of filling cabinet from the Asset register, Confirm meeting dates for March/ May 2019.

**22.0.To confirm date of the next meeting of Denny Lodge Parish Council**

Confirmed as Monday 2<sup>nd</sup> July at 7pm in Beaulieu Abbey Church Hall.

Meeting closed at 9pm.

DRAFT