

DENNY LODGE PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 5th March 2018 at 7.00 pm in Beaulieu Abbey Church Hall.

Present:

Cllr P Roberts - Chairman
Cllr A Tilbury – Vice Chairman

Cllr J Horton
Cllr J Green
Cllr V Batty

In attendance – New Forest District Councillor, Cllr M Harris; Hampshire County Councillor, Cllr K Manns; Mrs D Drodge, Parish Clerk.

1.0. To accept apologies for absence

Cllr R Gover; Cllr E Elcoate

2.0. Declaration of Interest in items on the agenda

None.

3.0. To confirm minutes of the parish meeting held on 8th January 2018

The minutes were agreed by Council and duly signed by the Chairman as a true record of the meeting.

4.0. Public session

No public participation.

5.0. To receive the Chairman's report

I would like to introduce Deborah Drodge to the Council as Kim Penna's replacement. Deborah is beginning a 6 month probationary period as Clerk, after which I hope we will be able to confirm her permanent position as Clerk. Kim has begun the handover process. Deborah is a resident of East Boldre, and has lived in the Forest her whole life. She is a Parish Councillor at East Boldre and has a keen interest in New Forest matters. I would like to welcome her and wish every success.

On 10th January, I had a meeting with Gary North, New Forest Recreation Manager, who outlined plans for verge protection. We discussed the FC's plans to protect Forest fridge areas, which include the instillation of 'dragons' teeth' to regulate car parking. These have been installed in Woodlands and are being planned for other areas, including Longdown. He also gave the contact details of Jayne Alberry, HLS verge Restoration Officer, and we will extend an invitation to discuss her work being done with local businesses to limit littering. Following last meeting's discussions on Broadband we will need to review options for next steps.

Finally, we continue to wish Roland a positive recovery from last year's accident and hope to see him back soon.

6.0. To receive reports

6.1. To receive a report by the County Councillor for Denny Lodge.

Councillor K Mans told the meeting that Council tax will rise by 5.99% of which half is used for adult services. There will be no closures of waste recycling centres. The Council are on track to make savings.

The County Council have a scheme in place to sort out pot holes. Cllr Mans suggested the parish council ask for grit bins to be refilled at the end of Summer/beginning of Autumn. Councillor Mans' budget is now closed but will open again in May.

6.2. To receive a report by the District Councillor for Denny Lodge.

Cllr Harris apologised for his late arrival. He congratulated Deborah Drodge in her new role as Clerk.

Councillor Harris confirmed a rise in Council Tax.

There has been a launch of "Film New Forest.com" a 4 minute film has been produced, Cllr Harris said it is well worth watching.

6.3. To receive a report on the New Forest Consultative Panel meeting.

The meeting was cancelled and re scheduled for 19th April at Lyndhurst community Centre. Cllr Tilbury wishes to attend, if she is unable to then Cllr Horton will go.

6.4. To receive a report from the Verderers' meeting.

Not Attended.

6.5. To receive a report on the South-East Quadrant meeting.

Cllr Tilbury will attend the meeting on 25th April 7pm.

6.6. To receive a report from Hampshire Association of local Councils

Not received.

6.7. To receive a report from the Consultative Panel meeting.

No meeting.

6.8. To receive a report on the Waterside Arson Forum.

No meeting.

6.9. To receive the Clerks report and information received.

No information.

7.0. Finance.

7.1. To agree payments in accordance with the budget and to note bank reconciliation.

Resolved: Payments agreed as shown on table below, income and bank reconciliation noted.

Payee	Cheque No	Item	Payment
Payments 05/03/18			
K Penna(Paid K Wright)	000502	Salary Feb/Mar	£488.38
K Penna(Paid K Wright)	100503	Expenses/computer	£313.38
Total to pay			£801.76
Bank Reconciliation			
Balance as at 05/03/18			
Lloyds bank			£6522.85
Total			£6522.85
Net bank balance as at 05/03/18			
The net balances reconcile to the cash book for the year 2017/18 to date, as follows			
Opening balances	3670.49		
Add receipts	6465.39		
Less payments	3781.03		
Uncleared cheques	168.00		
Total			£6522.85

Kim Penna will bring cheques for signing next week.

ACTION KP

7.2. To confirm appointment of internal auditor.

Resolved: The internal auditor was confirmed as Eleanor Greene; Do The Numbers Ltd. The clerk will get a copy of last report will work with Kim Penna to ensure all comments from it are picked up on.

ACTION DD/KP

8.0 Planning.

8.1. To consider planning applications; 18/00084 Roughdown House.

Planning comments on table below.

Appl.No & Officer	Applicant's Site Address	Description of Works	Comment made to N.P.A..
18/00084 C Cochrane	Roughdown House, ROUGHDOWN, BLACKFIELD, SOUTHAMPTON, SO45 1XG	Replacement stables	Comment 1 - The council feels this will improve the facility and is a "like for like" replacement.

8.2. To consider tree work application;TPO/18/0189 Alder Moor Lodge

Council object to the lifting of the TPO and want to see the TPO preserved, council commented "There was meant to be a screening of trees, successive development has changed the original planning. The trees were meant to be left as screening.

9.0. To agree dates for 2018/19.

Resolved: Meeting dates agreed as below.

AGM and Parish meeting 14th May, Parish

Meetings; 2nd July; 3rd September; 5th November 2018 and 7th January 2019.

Chairman's signature:

Date : 14/05/18

10.0. To discuss available training.

Training was offered to councillors and clerk. The clerk is interested in training at a later date once she has settled into her new role as clerk.

11.0. To discuss problem of increased litter on the forest roads.

This is an ongoing problem. The District Cllr will try to get NFDC involved and will contact NFDC officer Colin Read about the matter. It was suggested it may be possible to persuade McDonalds to contribute in some way with rubbish clearance. Cllr Roberts will also contact Gary North and ask what support can be offered.

ACTION PR/MH

12.0. To discuss broadband in the parish.

Resolved: The clerk will contact Glenn Peacey to have a copy of his broadband presentation sent. It was highlighted that there is a need for the public to get involved to get a fibre optic link.

ACTION DD

13.0. To confirm policy reviews.

Resolved: The policies below have all been reviewed.

Anti-bullying & Harassment
Code of Conduct
Complaints policy
Continuation of business policy
Data protection policy
Disciplinary, dismissal & grievance policy
Equal Opportunities
Freedom of Information policy
Grant awarding policy
Health & safety policy
Leave policy
News media policy
Planning policy
Retention of documents policy

The Asset Register; Financial Regulations; Risk management policy; Risk management table and The Standing Orders will be reviewed for the next meeting.

ACTION DD/KP --

Put in action points as reminder of items that need following up.

14.0. Items for inclusion on the next agenda.

Resolved: Presentation from Tim Lawton on Highway planning speed limits; Broadband; Salt Bins.

ACTION DD

15.0. To confirm that the next Annual General Meeting of Denny Lodge Parish Council will be held on Monday 14th May at 7.00pm in Beaulieu Abbey Church Hall, followed by the Annual Parish Meeting at 8.00pm.

Meeting closed at 8.40pm

DRAFT

Chairman's signature:

Date : 14/05/18